

Wisconsin/DOD Pollution Prevention Alliance

Meeting Minutes

88th Regional Support Command

29 May 2003

1. PLACE: The meeting was called to order at 1000 hours at Havenwoods State Forest, Milwaukee, WI. Mr. Jerry Rodenberg chaired the meeting and Mr. Kevin Devenport served as Recorder.
2. INTRODUCTIONS: The attendees introduced themselves for the benefit of the speaker, Dr. Shitien Yang, EPA Region 5.
3. AGENDA: See Attachment 1.
4. ATTENDEES: See Attachment 2.
5. REVIEW OF MINUTES: The minutes from the 27 February 2003 meeting were approved as written.
6. PRESENTATION:

Dr. Yang briefed the Alliance on the revisions of 40 CFR 112 Spill Prevention, Control and Countermeasure Regulation. He discussed the changes to the language format, general applicability, definitions, requirements to prepare and implement a SPCC plan, plan amendments, general requirements of the SPCC plan and SPCC requirements for onshore facilities. Although the revisions are effective 16 August 2002, entities have until 18 February 2005 to implement them. Additional information can be found at www.epa.gov/oilspill, www.epa.gov/region5/oil, or www.epa.gov/region5/oil/marinas. Requests for copies of sample SPCC plans may be addressed to adamo.mary@epa.gov, yang.shitien@epa.gov, or mccoy.robert@epa.gov.

7. ACTION ITEMS:
 - a. Membership Issues: none
 - b. Web Site Update: no updates; Jerry indicated that he will remove the CY 2001 Annual Work Plan.
 - c. Alliance Awards Update: Kevin Devenport indicated that he will nominate a motor sergeant at Sturtevant USARC for an award for his part in properly reporting a spill to environmental management.

- d. Success Stories: No new success story write-ups submitted.
- e. Training Opportunities:
 - (1). Hugh McAlear indicated that the Joint Service Pollution Prevention Conference will be held in San Antonio 11-14 August.
 - (2). Mr. Phil Kaplan re-stated that EPA Regions 5/7 have now scheduled a Federal Facilities EMS workshop in Kansas City, 5-7 August. Information regarding online registration will be distributed when available.
 - (3). The EPA National Risk Management Research Laboratory will offer its 'Organizational Guide to Pollution Prevention' for Region 5 entities, 22-24 July, in Cincinnati. The website to register for the workshop is <http://www.epa.gov/ttnrmrl/p2workshop.htm>.
 - (4). Mr. Al Balliett re-stated that Ft McCoy will offer two 8-hour sessions on EMS, 17-18 September. Alliance members are invited to participate.
 - (5). Hugh McAlear and Phil Kaplan informed the alliance of the Region 5 DOD Symposium, 18-20 November, at the Allerton Crown Plaza in Chicago.
 - (6). Any other training opportunities can be posted on the list server at dod-wip2@great-lakes.net.
- f. Opportunity Assessments: Hugh McAlear indicated that SHWEC has been funded. Contact Jack Annis with requests for assistance.
- g. Community Involvement: Bill Kehoe mentioned that the Army NG made presentations at schools for Earth Day. Trees were planted at the armory in Beloit for Arbor Day.
- h. Historical File: Bill Kehoe will forward a copy of the SPCC handouts to Pete Schuster for incorporation into the historical file.
- i. CY 2002 Annual Achievement Report: The draft report presented at the last meeting was adopted as final and can be posted to the web site (Attachment 3).
- j. CY 2003 Annual Work Plan: The draft CY 2003 Annual Work Plan was reviewed. Some sections were slightly modified and the work plan was adopted (Attachment 4). It is now ready for posting to the web site.

k. Miscellaneous Discussion:

(1). Jerry Rodenberg indicated that WI-DNR guidance for antifreeze is not yet final but is forthcoming. Antifreeze will basically be treated as a universal waste.

(2). Based on a discussion of interests, possible topics for the next meeting are WDNR guidance for Munitions Rule issues and drinking water systems vulnerability assessment analyses relating to Homeland Security.

8. TOUR: none.

9. TASKINGS FOR THE NEXT MEETING:

- a. Update the Contacts Listing/List Serve – Hugh
- b. Remove the CY 2001 Work Plan from the web site – Jerry
- c. Follow through on Alliance award nomination – Kevin
- d. Send out information for on-line registration to the EPA Regions 5/7 Federal Facilities EMS Workshop when available – Hugh/Phil
- e. Send Jerry an electronic version of the CY 2002 Annual Achievement Report for posting on the web site - Hugh
- f. Send Jerry an electronic version of the CY 2003 Annual Work Plan for posting on the web site – Hugh
- g. Post the CY 2002 AAR and the CY AWP to the web site – Jerry
- h. Provide Jerry the WDNR Point of Contact for the Munitions Rule - Hugh
- i. Line up presentation(s) for the next meeting – Jerry/Hugh.
- j. Secure location and provide information to Hugh for the next meeting - Ken
- k. Distribute logistics information prior to the next meeting – Hugh

10. NEXT MEETING: The next meeting is scheduled for 10:00 a.m., Wednesday, 27 August 2003 at Volk Field.

Attachments:

1. Agenda
2. List of Attendees
3. CY 2002 Annual Achievement Report
4. CY 2003 Annual Work Plan